



# PITTSBURGH OPERA AUCTION DONATION FORM

*Thank you for your contribution!*

**Donor Information:**

Donor name (individual or business) \_\_\_\_\_  
Contact name (if business) \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

**Gift Information:**

Item Description (e.g., number of items, brand, model name or number, color):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Donation \_\_\_\_\_ Fair Estimated Value \$ \_\_\_\_\_

Special Instructions or Restrictions: \_\_\_\_\_  
\_\_\_\_\_

Can this item be sold more than once?  Yes or  No If yes, how many times? \_\_\_\_\_

**Item Imagery for Virtual Auction:**

Auction Item Images: 2-3 Images: Recommended image size is 1088 x 816 pixels with a maximum file size of 1MB  
Brand Advertisement Image: Square image if possible, or horizontal. The image must be a jpg, gif, or png file.  
*Please also provide a desired web link to the item or merchant, if applicable.*

Thank you for making an in-kind contribution to Pittsburgh Opera for the **An Overture Silent Auction**.  
Please complete this form and return it to **Torrance Gricks**, Manager of Corporate Development & Event Fundraising at [tgricks@pittsburghopera.org](mailto:tgricks@pittsburghopera.org). Donation drop-offs or pick up can be coordinated if necessary. If applicable, mail to:



**ATTN: Special Events**  
**Pittsburgh Opera**  
**2425 Liberty Ave**  
**Pittsburgh, PA 15222**

*The official registration and financial information of Pittsburgh Opera may be obtained from the Pennsylvania Department of State by calling toll free, within Pennsylvania, 1-800-732-0999. EIN: 25-1073139*